

# PUNJAB HEALTH FOUNDATION

## TENDER NOTICE

### STATIONERY

#### (Framework Contract)

Sealed bids are invited for the Procurement of Stationery from well-reputed and experienced companies/firms/Individual suppliers for the office use of Punjab Health Foundation. Companies/ firms/ Individual suppliers are required to be registered with FBR (GST, NTN). The interested participants/ bidders must be **active tax payers**. Tender document can be obtained from the under mentioned office on deposit of an amount of PKR. 1000/- (Non-Refundable) in PHF Bank Account only. **Account details**, MD Punjab Health Foundation, Account No. **6580048830600066** (The Bank of Punjab). The same can be downloaded from the websites of Punjab Health Foundation and PPRA. Bids shall be submitted on the prescribed forms up to **20<sup>th</sup> November, 2023** till 11:00 A.M. in the Punjab Health Foundation office. Bids shall be opened on the same day at 11:30 A.M. in the presence of the representatives of the firms who may wish to attend.

#### **Terms & Conditions:**

1. Procurement method: Single Stage Two Envelope.
2. The contract mode will be Framework for the period of one year or less.
3. PHF may reject all bids or proposals at any time prior to the acceptance of a bid or proposal.
4. All bids should be submitted in tape or ring binding .All documents should contain proper page marking, attached in sequence as indicated for evaluation in bidding document and each page must be stamped and signed by the firm's authorize person.
5. The interested bidders having 5 years of experience of providing the services in public sector are eligible to participate. Evidence required of successful completion of at least 5 such orders in last two years.
6. Quoted prices in financial bid must be inclusive of all applicable taxes.
7. Bid Security as a part of technical bid amounting to **PKR. 69,000/-** in the form of CDR only favoring Punjab Health Foundation, shall be provided by the bidders.
8. Evaluation shall be done on whole lot-wise basis. Bids of only those bidders will be considered who provide/ quote all the required items in their bid.

Address & contact person for sending Bids, Obtaining Documents and for any Clarification:

Assistant Manager Procurement  
Punjab Health Foundation

Poonch House 38, Multan Road Lahore, Ph# 04299210984-5

website: [www.phf.punjab.gov.pk](http://www.phf.punjab.gov.pk)